

wreath sale 2017

BIG RED MARCHING BAND

24" Fresh Douglas Fir Wreath



*Each wreath is \$20 and decorated with berries, pine cones, and a **big red** velvety bow.*

Order due date: Friday, November 3rd

Order pickup date: Wednesday, November 22nd or Friday, November 24th

Pickup time: between 4 pm and 8 pm

Pickup location: The Rodrique home — 750 Sharon Lane, Harleysville

Questions? Contact Pollie Rodrique at wreaths@soudertonbigred.org or (610) 613-2613

What to do

1. Find buyers!
2. Collect all payments—\$20/wreath.
(Checks need to be made payable to *BRBB*.)
3. Fill out your **Buyer List**.
4. Cut off and fill out the **Order Summary**.
5. Put the **Order Summary** and the **payments** that you have collected in an envelope. (KEEP your **Buyer List**.)
6. Write "Wreaths" and your name on the envelope.
7. By **5 pm on Friday, 11/3**:
Put the envelope in the **Red Box**.
8. **Between 4 pm and 8 pm** on either **Wednesday, 11/22, or Friday, 11/24**:
Pick up your wreaths at the Rodriques' house:
750 Sharon Lane, Harleysville (610) 613-2613
9. Deliver wreaths to your customers.

What about the wreaths bought by SAHS staff?

You won't pick up or deliver any wreaths bought by staff; their wreaths are ordered using the Staff order form and they will pick up their wreaths at 3 pm on Monday, 11/27, outside the SAHS main office.

wreath sale 2017 ORDER SUMMARY

Put this form and all \$ in an envelope marked "Wreaths" and put it in the Red Box by Friday, 11/3.

Your name: _____

Your phone #: _____

Your e-mail
address: _____

Total # of wreaths you sold: _____

\$ you are turning in: \$ _____

Big Red Marching Band

BUYER LIST — *wreaths are \$20 each*

This form is for your records. Keep it!

Enter as much information as you need so that you can keep track of who has ordered wreaths, who has paid (and how much), and how to get in touch with them so that you can arrange for deliveries.

When and where do I pick up the wreaths?

Pick up your wreaths between 4 pm and 8 pm on either Wednesday, 11/22, or Friday, 11/24, at the Rodrique home. Contact Mrs. Rodrique or Cassie for special pickup times if needed.

750 Sharon Lane, Harleysville (610) 613-2613

Collect payment when you take the order.

Wreaths are \$20 each ~ Checks are preferred ~ Checks need to be payable to BRBB

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