

BRBB General Assembly (GA) Meeting
MINUTES - October 6, 2025
SAHS LGI & Google Meet @ 7:30 pm

Attendees (in-person): Carla Vazquez, Christine Rueger, Michele Haytko, Tammy & Neil Aldredge, Jennifer Jones, Karen Evans, Jolyn Cwynar, Dan McDonough, Kim & Chris Dustin, Alison Doran, Michael Long, Jonathan & Kellie Bade, Jen Ortiz

Attendees (online): Jennifer Morales, Carrie & Trish Summers, Carlos Sanchez, April Lederman, Peter Haytko, Karen Duffy

Staff: Alicia Simpson (online)

AGENDA

- **MEETING CALL-TO-ORDER AND ADMINISTRATIVE ITEMS**

- Quorum attained? **YES**
- **VOTE** - September 2025 General Assembly Meeting Minutes (previously posted in GroupSpot)
- Motion to Approve - Tammy Aldredge
- 2nd Motion - Jen Ortiz
- Vote: Yay - 23 (16 in-person & 7 online); Nay - 0

- **PRESIDENT'S REPORT - *Carla Vazquez***

- Carla welcomed everyone to the meeting and thanked everyone for their involvement and volunteering at all of our events.
- Upcoming Events
 - Thursday, 10/9/25 - Football game away at Council Rock South. Alicia will confirm later in the meeting whether the band is playing their show at halftime or just performing in the stands. If only playing in the stands, only Chaperones are needed, not Ground Crew.
 - Saturday, 10/11/25 - Competition @ North Penn.
 - Tuesday, 10/14/25 - October Restaurant Night at Bubba's Steaks in Harleysville
 - Friday, 10/17/25 - HOME Football Game vs. Council Rock North (Homecoming)
 - Saturday, 10/18/25 - Competition at William Tennent - perform at 5:15 pm. (Homecoming Dance)
 - Friday, 10/24/25 - HOME Football Game vs. Upper Dublin (Senior Night)
 - Saturday, 10/25/25 - Souderton Home Show Competition - *Celebration of Bands*
- Volunteers - Carla reminded everyone that it takes a lot of volunteers, donations, and time to have a successful season, and we'd like for every family to help out as they are able. Please sign up early for volunteer spots so we can plan accordingly.
- GroupSpot - Per recent school guidance, the BRBB GroupSpot will be for parents/guardians only going forward. The students are still in the Big Red Marching Band GroupSpot.
- Senior Parent Representative - Carla has agreed to be the Senior Parent Coordinator for this year.
- Open Executive Committee Position - Recording Treasurer
 - Carla asked for a motion and a second motion to open the floor for nominations (Motion to Open - Michele Haytko, 2nd Motion - Tammy Aldredge).
 - Kim Dustin was nominated for the position of Recording Treasurer. There were no additional nominations from the floor.

- Carla asked for a motion to close nominations (Motion to Close Nominations - Neil Aldredge, 2nd Motion - Jennifer Jones)
 - VOTE: Yay - 23 (16 in-person & 7 online), Nay - 0
- The official vote on the position of Recording Treasurer will be at the next GA meeting.

● **EXECUTIVE COMMITTEE MEMBERS' REPORTS**

○ ***1VP Update (fundraising) - Michele Haytko***

- Big thank you to those families who attended our Restaurant Night at Margarita's - we closed the place down! Michele will let us know how much we raised once we receive the check.
- Sponsorship Drive - Our sponsorship drive has brought in approximately \$2400 so far, which is about \$1,000 less than last year. If anyone has any other sponsorships, please get them in as soon as possible.
- Our next Restaurant Night is at Bubba's Steaks in Harleysville on Tuesday, Oct. 14, from 3 pm - 8 pm. Bubba's will donate 15% of sales back to the band. Bubba's is new to the community and sounds like it could be a great relationship to host more restaurant nights in the future. Make sure to say thank you when you are there. Save the date for the November Restaurant night - Tuesday, 11/4/25 at Northbound in Souderton from 5 pm to 8 pm.
- Charleston Wrap Fundraiser will take place from Oct. 27 - Nov. 10. A packet should be going home around October 20th. This fundraiser is all online, and instructions on how to set up your online account will be posted on GroupSpot. This is another opportunity for students to earn student credit. 100% of the proceeds from items your student sells go to their student credit account, which can be used for band member fees and trips.

○ ***2VP Update (concessions) - Karen Evans***

- Band Meals are going well; thank you to all who have helped make these successful. There are five (5) more meals planned for the season.
- Concessions are also going well; attendance has been high at all of the games. Thank you to everyone who has donated drinks. We have almost reached our budgeted goal.
- Outdoor Show - We will need different drinks and very specific sizes for the outdoor show, so please check the Sign Up Genius for the details. Giant has a buy-one-get-one-free offer on 12pk Snapple drinks until this Thursday (10/9) if you are headed to the store this week. The concession stand crew will be of similar size to those we have at football games.

○ ***Director at Large Update (volunteers) - Tammy Aldredge***

- This week's volunteer needs are for one more chaperone on Thursday and one ground crew, and 1 trailer loader for Saturday.
- Please be sure your clearances are up to date, especially for the outdoor show, as we will have student volunteers as well as BRBB volunteers.

○ ***Secretary Update - Jennifer Jones***

- The next General Assembly Meeting is 11/3/25.
- Invites for future General Assembly Meetings will be sent out soon.

○ ***Treasurer Update - Christine Rueger***

- Collecting payments for a lot of things: Sponsorships, Senior Ads, Band Store, Parent Shirts, North Penn Pre-Orders, Membership Fees, etc.. Please be sure to get your payments in promptly so these may be closed out.

- Square, as a form of payment, has become increasingly popular at our events. The EC has decided to purchase a second Square Reader and Tablet so that we can have two lines taking alternate payments from cash.
- Our taxes are due; we are on a different schedule because of our non-profit status. If anyone does taxes, knows someone who does taxes, and would be willing to help out, please contact Carla. We have used H&R Block in the past, but have not been happy with the service, so we are looking for an alternative.

- **STANDING COMMITTEE REPORTS**

- **Fundraising (Fall: Car Wash, Wreath Sale, Charleston Wrap Sale, Restaurant Nights)**

- The Wreath Sale kicks off Thursday, October 9th, and will run through Thursday, October 30th. Students will receive their packets at Wednesday's (10/8) rehearsal. Each wreath is being sold for \$35, and this sale is an opportunity for students to earn student credit for each wreath that they sell. All orders and payments are due by Thursday, October 30th. Wreaths will be available for pick-up on the Sunday after Thanksgiving (November 30th). Students will deliver their wreaths to their customers. Any SAHS teacher/staff orders will be delivered to the school (by a BRBB parent) on Monday, December 1st. Questions? - Reach out to Jennifer Jones or email wreaths@soudertonbigred.org.
- See additional notes in the 1VP Section for other fundraising efforts.

- **Uniforms** - No Report

- **Quartermaster - Neil Aldredge**

- Casters were replaced on the synth card, the speakers cart, and the auxiliary cart (aka rack).
- PVC panels were built by Neil, Dan McDonough, and Mike Pilquist
- The radio prop is currently being built. Thank you to Jonathan Bade for the help with that. This prop is BIG - 12 ft. x 4 ft. Due to the size of this prop and the other equipment, we will likely need more ground crew for each performance - the Sign Up Genius will reflect this increase in volunteers.
- Big Shoutout to Jonathan for donating foam board and Bill Whites for donating Plexiglass for the Radio prop. Neil was able to reuse the "Lightbulb" prop from a previous season for part of the Radio prop.
- Big Red Trailer has an upcoming inspection scheduled for the week of 10/13. Neil will handle getting it dropped off and picked up.

- **Technology & Communication** - No Report

- **Social Media** - No Report

- **SPECIAL COMMITTEE REPORTS (IF APPLICABLE)**

- **By-Laws (Jennifer)** - No Report
- **Financial Review (Carla)** - The meeting (similar to an internal audit meeting) will be held on 10/21/25.
- **Band Store** - No Report
- **Banquet/Picnic** - No Report
- **Scholarship Committee** - Michele will lead this committee. We still need additional parents to be on this committee. It should start in January 2026.
- **Outdoor Show (Christine)** - Our outdoor show is called "Celebration of Bands" and will be held on Saturday, October 25th.

- The doors will open at 5 pm, and the show is scheduled from 6-9 pm.
 - Currently, we have 721 scheduled performers plus their families/spectators. Additionally, Kutztown University (190 members) will perform as the college exhibition band.
 - We are expecting a very large crowd that day, so we will need a lot of donations and help.
 - Ways to help: donate items, donate money, volunteer day of the event, purchase items off our Amazon Wishlist (items from these lists will be shipped directly to Christine's house).
 - We are also offering Pre-Order Sales for our students and the other bands for meals, candygrams, airgrams, etc. A Google Form and an email will be sent out with this information. Pre-orders help with planning how many items to have and how much we need to buy.
 - If anyone is interested in getting more details about the show, join us for a virtual Google Meet meeting next Thursday, 10/16, at 8:30 pm.
- **Indoor Show** - No report
- **Nominating** - No report
- **Senior Families (Carla)** - We still have 5 seniors who have not turned in their senior page for the program. It is free for a half-page and \$25 for a whole page. Also, please save the date for Senior Night (10/24/25). Our seniors will be honored at the football game and will have pictures taken on the field with their families.
- **BAND DIRECTORS UPDATE** - Alicia Simpson
 - Upcoming Away Football Game this Thursday, 10/9/25 - Due to limited staff resources, the student will just be playing stand tunes and will not perform their show.
 - Tour shirts have arrived, and Alicia still has a bunch to give out - please see her to pick up your tour shirts.
 - Student Attire Requirements after performances:
 - Football Games - Students must wear their band member shirts under their uniform, so that if it is decided the tunic/vest can be removed, everyone looks uniform.
 - Competitions - Students will need to pack their tour shirts to be worn after competition performances. Marching band-branded merchandise for outerwear (band jacket, hoodie, band beanie) should be worn when it gets colder.
 - Disney Trip Update - There will be a Disney meeting in November. We received the times and days of our parade and workshops. The parade will be on Monday at 5:25 pm in Magic Kingdom, and the workshops will take place on Tuesday.
 - Homecoming Arrangements - For those students who plan to attend the homecoming dance, there will be a bus that will leave early from the competition. Students should have already submitted a request in WRITING to Mrs. Simpson if they are planning to go to homecoming and take the early bus. Mrs. Simpson needs to provide school security with a list of the band students who are attending the dance and will be coming late. The band students will be allowed to change in the backstage dressing rooms and can leave their band stuff in those rooms until after the dance.
- **ANY OTHER BUSINESS (AOB)**
 - No new business.
- **MEETING ADJOURNMENT**
 - Meeting adjourned at 8:19 pm