

BRBB General Assembly (GA) Meeting
AGENDA - November 3, 2025
SAHS LGI & Google Meet @ 7:30 pm

Attendees (in-person): Carla Vazquez, Jen Ortiz, Kevin DeProspor, Michael Long, Christine Rueger, Jennifer Jones, Jolyn Cwynar, Kim & Chris Dustin, Tammy & Neil Aldredge, Michele Haytko, Carla Trongone, Dan McDonough, Pamela Waldron, Jonathan & Kellie Bade

Attendees (online): Carrie & Trish Summers, Jennifer Morales, Janel Graham, Carlos Sanchez, Karen Duffy, Miacoda Mylet, and Laurel Wade

Staff: Megan Malmquist (in-person)

● **MEETING CALL-TO-ORDER AND ADMINISTRATIVE ITEMS**

- Quorum attained? **YES**
- **VOTE** - October 2025 General Assembly Meeting Minutes (previously posted in GroupSpot)
- Motion to Approve Minutes - Tammy Aldredge
- 2nd Motion - Michele Haytko
- Vote: Yay - 21 (15 in-person & 6 online); Nay - 0
- Motion to Approve October 2025 General Assembly Meeting Minutes passed unanimously

● **PRESIDENT'S REPORT - *Carla Vazquez***

- Carla welcomed everyone to the meeting and thanked everyone for their hard work and dedication over the last few months - We survived Bandtober! 😊
- Upcoming Events:
 - Tuesday, 11/4/25 - November Restaurant Night at Northbound from 5-8 pm in Souderton.
 - Thursday, 11/6/25 - Virtual Disney Meeting to get information and ask questions.
 - Friday, 11/7/25 - AWAY Football Game at North Penn (Playoff Game #2) - we perform at halftime.
 - Saturday, 11/8/25 - Last rehearsal before champs. Families are invited to see the final run-through of the show at 4:45 pm. A potluck dinner will be held for students and families following rehearsal.
 - Sunday, 11/9/25 - National Champs competition in Allentown, PA. This is a very early report time for the students (6:50 am). The band will perform at 10:28 am, with awards beginning at 5:00 pm.
 - Monday, 11/10/25 - NO Rehearsal
 - Wednesday, 11/12/25 - Disney & Holiday Parades Practice 6:30 pm - 8:30 pm
 - Monday, 11/17/25 - Disney & Holiday Parades Practice 6:30 pm - 8:30 pm
 - Wednesday, 11/19/25 - Disney & Holiday Parades Practice 6:30 pm - 8:30 pm
 - Wednesday, 11/19/25 - November Restaurant Night at Chick-fil-A all day in Lansdale.
 - Monday, 12/1/25 - December General Assembly Meeting
 - Saturday, 12/6/25 - Souderton Holiday Parade
- VOTE on Nomination for Recording Treasurer
 - Motion to Start the Vote - Janel Graham
 - 2nd Motion - Carla Trongone
 - Vote: Yay 23 (16 in-person & 7 online); Nay - 0
 - Vote to Elect Kim Dustin to hold the EC position of Recording Treasurer passed unanimously.

- **EXECUTIVE COMMITTEE MEMBERS' REPORTS**

- **1VP Update (fundraising) - Michele Haytko**

- Charleston Wrap fundraiser started on Monday, Oct. 27, and ends on Nov. 10 (unfortunately, there is no ability to extend this fundraiser, per the company). A flyer was sent home on Friday, and a PDF was sent via email. This is an all-online shopping fundraiser - you can forward the PDF to friends and family and let them shop away. Information is also posted in GroupSpot. All merchandise ships directly to the buyer.
- Restaurant Night at Northbound will give 10% back to the BRBB; you must mention BRBB in order for your dining to count towards our totals. The Chick-fil-A Restaurant Night on 11/19 is all day, but is for mobile orders only. There should be a spot to enter the code: BIGRED. Future Restaurant Nights include: Sips and Berries (12/9), Branch Creek Tap House (1/30), and Raising Cane's (2/19).

- **2VP Update (concessions) - Karen Evans**

- Since the last meeting, we have accomplished four (4) concession events in two (2) weeks: homecoming, senior night, home show, and a home playoff game. Thanks to everyone who helped!
- Shout out to the field crew who pitched in at the home show when they saw that every student in the stadium descended onto concessions at the same time. And the best costume award at the Halloween playoff game goes to Jennifer Jones (she was a hamburger).
- Please sign up to bring food if you are coming to Saturday's send-off potluck dinner.

- **Director at Large Update (volunteers) - Tammy Aldredge**

- Times have been updated in the Sign Up Genius regarding volunteer needs.
 - For Friday night (away football game at North Penn), we need 2 chaperones and 2 ground crew.
 - For Saturday, we still need some dishes for the potluck (1 soup, 5 main dishes, 4 sides, and 5 desserts). All Sunday volunteer spots are full.

- **Secretary Update - Jennifer Jones**

- Next General Assembly meeting date is 12/1 (Mon. after Thanksgiving)

- **Treasurer Update - Christine Rueger**

- The updated YTD budget for October is attached to the GroupSpot Event for this meeting.
- Income from Sponsorships amounted to \$2,978, which was less than our budgeted amount of \$3,500. Income from Concessions was \$12,217, which exceeded its budgeted amount of \$8,500. Concession income does not include the amount brought in from the Halloween playoff game. Restaurant nights have brought in \$710 already from just two events, so we are well on our way to meeting our budgeted amount of \$1,200 for the year.
- We are still waiting for a few last-minute receipts from the Home Show, so we do not have a final amount raised from that yet.

- **STANDING COMMITTEE REPORTS**

- **Fundraising (Current Fundraisers: Wreath Sale, Charleston Wrap Sale)**

- Wreath Sale - Orders and Payments were due by the end of practice today (11/3). Please remember to fill out the Google Form if you have not done so already. Wreaths will be available to be picked up from 727 Smokepipe Lane, HARLEYSVILLE (NOT Souderton) on Sunday, 11/30/25. For every wreath sold, the student will get \$8 in student credit, and \$3 will go to the BRBB.

- **Uniforms - Tammy Aldredge**
 - Uniforms should be turned in after the Souderton parade (week of 12/15). Tammy will send out an email with instructions on how to clean the uniforms before they are returned. Heather Fisher will reach out to the Guard Members specifically about how to return their uniforms.
- **Quartermaster - Neil Aldredge**
 - The Big Red Trailer passed inspection, and both trailers are registered for another year.
 - Approximately 60 man-hours between 5-6 people were spent working on the Radio Prop. Thank you to Dan McDonough, Neil Aldredge, Jonathan Baede, Izzy McDonough, Tammy Aldredge, and Maura Aldredge.
 - Neil and Chris Dustin repaired the black drum major stand. Neil replaced casters and has a few more to repair, repaired props, replaced 2 more wheels on the synth cart, and repaired props. There are plans to figure out how to secure the marimbas.
- **Technology & Communication**
 - The webmaster, Janel Graham, is working on the website, specifically on the past performances page. She is looking for some past images to include on the website: Forte Indoor Seasons of Change (2024) and Marching Band Taking Flight (2023). If anyone has any of these images, please let Janel know. She also added some older videos to the "Big Red History" page.
- **Social Media** - No report.
- **SPECIAL COMMITTEE REPORTS (IF APPLICABLE)**
 - **By-Laws** - No report.
 - **Financial Review** - The financial review meeting had to be rescheduled due to some things needing to be updated in QuickBooks. This meeting will be scheduled soon.
 - **Band Store** - No report.
 - **Banquet/Picnic** - We would like to reach out to the Seniors now (as opposed to closer to May) to get their input on what they would like to do for the banquet/picnic. We will send out a poll for them. We still need a chair for this committee.
 - **Scholarship Committee** - Michele introduced the scholarship committee and indicated that we have 17 seniors this year. The BRBB offers two \$500 scholarships to a senior who meets certain criteria. The committee needs to include 2 underclassman instrumentalist parents, 1 underclassman guard parent, and 1 graduated senior parent. If anyone is interested in being on this committee, please contact Michele.
 - **Outdoor Show** - The outdoor show went really well. There was a lot of good feedback from band staff, spectators, judges, etc., that it was very well executed. Thank you to all who helped make it successful.
 - **Indoor Show** - The planning for this show will start in January/February. Carla will check with the band directors when the Indoor Season will start.
 - **Nominating Committee** - There will be a few positions open on the Executive Committee next year. If anyone is interested in learning more about the EC positions, reach out to a current EC member.
- **BAND DIRECTORS' UPDATES - Megan Malmquist**
 - There was an overwhelmingly positive response to the middle school recruiting night and trunk-or-treat. The band directors wanted to thank all the parents for their efforts in making these two events a

success. It was great to see the stands filled with such a large number of band members/prospective members.

- Parade dates are set for the rest of the year: Memorial Day Parade (5/23) and Holiday Parade (12/6). Both parades are mandatory and considered part of this year's marching band season. Report times will be 10 am, with a parade start of 11 am.
- Band Camp for the 2026-2027 season has been set for the first two weeks of August 2026 (August 3 - August 14). Times are not finalized yet, but at this point it's looking like they will be similar to this year's times: Monday - Thursday 12 pm - 9 pm; Friday 12 pm - 5 pm.
- If students are not going to Disney, they still need to attend parade practices.
- The band will field all props on Friday night except for the radio. They would like to rehearse with all props on Saturday (rehearsal starts at 12 pm, so props will be needed at 1 pm).
- The staff is working on contingency/alternate plans for Sunday after the band's performance at 10:28 am and before the awards at 5:00 pm. They would like to have the students have somewhere to go if it is raining and to get them out of the stadium for the middle of the day. More information will be communicated this week.

- **ANY OTHER BUSINESS (AOB)**

- A big shout-out to Chris Dustin for taking such great pictures this season. We've enjoyed seeing all of them.

- **MEETING ADJOURNMENT**

- Meeting Adjourned