

BRBB General Assembly (GA) Meeting
AGENDA - December 1, 2025
SAHS LGI & Google Meet @ 7:30 pm

Attendees (in-person): Carla Vazquez, Jen Ortiz, Kevin DeProspor, Michael Long, Christine Rueger, Jennifer Jones, Jolyn Cwynar, Jennifer Morales, Kim & Chris Dustin, Tammy & Neil Aldredge, Michele Haytko, Karen Evans, Dan McDonough, Jonathan & Kellie Bade

Attendees (online): Carrie & Trish Summers, Mary Eckert, Carlos Sanchez, Karen Duffy, Peter Haytko

Staff: Alicia Simpson (in-person), Sean Rogan (in-person), Heather Fisher (in-person)

● **MEETING CALL-TO-ORDER AND ADMINISTRATIVE ITEMS**

- Quorum attained? **YES**
- **VOTE** - November 2025 General Assembly Meeting Minutes (previously posted in GroupSpot)
- Motion to Approve Minutes - Tammy Aldredge
- 2nd Motion - Jen Ortiz
- Vote: Yay - 21 (16 in-person & 5 online); Nay - 0
- Motion to Approve November 2025 General Assembly Meeting Minutes passed unanimously

● **PRESIDENT'S REPORT - *Carla Vazquez***

- Carla welcomed everyone to the meeting and extended a Happy Thanksgiving to all. Carla extended our thanks to Rose Waldron's grandmother for donating the senior flowers for senior night and to Dan McDonough for driving the truck back and forth from Disney.
- Upcoming Events:
 - Wednesday, 12/3/25 - Parade Practice after school 3:00 PM - 4:30 PM
 - Wednesday, 12/4/25 - Encore Percussion rehearsal 6:00 PM - 9:15 PM
 - Saturday, 12/6/25 - Souderton Holiday Parade - 9:30 AM Report Time at SAHS
 - Friday, 12/12/25 - Marching Band Police Retirement Send-Off (during school)
- Outside of Budget Expense Discussion
 - Carla indicated that Sean Rogan reached out to the Boosters regarding the need to acquire a vibraphone ("vibe") to replace one of the three we have. All three vibraphones are not in great shape, but one in particular is on its last legs and will likely not make it through the season.
 - We have a few options on how to acquire: 1) Rent one @ \$700 for the season; 2) Rent-to-Own @ \$3500; or 3) Buy new outright @ \$5,800 (includes field frames/wheels and shipping).
 - Because this was not anticipated and was not included in this year's budget, our bylaws require this type of expenditure to be brought up at the General Assembly meeting and be voted upon by the members.
 - It is still unclear who is responsible for paying for this equipment; in the meantime, we need to vote to approve an expenditure range that we are comfortable with.
 - Sean provided additional information to the membership regarding the percussion equipment. The percussion section has seen growth over the last year or so and will likely need to expand its equipment. Percussion equipment is expensive; Sean, the students, the quartermaster, and the ground crew have all been diligent about taking great care of the equipment they have now and do their best to ensure it will last. However, he cannot undo the past damage. We currently have three

vibes; all of which need work - one has a pedal issue (Sean is going to try to fix this one), one is not usable for long-term usage (the vibe in this discussion, aka “the rickety vibe”), and another, which was bought by the BRBB previously. The challenge is that these instruments are not solely used by the marching band but by other SAHS music groups as well. The school district should provide usable equipment; however, the procurement process is very long and requires an approximate 2-3 year lead time.

- A suggestion was made that if we get one now to replace the rickety vibe, we should start the process to procure one through the district for one of the other vibes that is also nearing the end of its useful life.
- A member asked whether replacement frames were an option. Sean indicated that he researched that possibility, and it is not an option because a new frame costs a couple of thousand dollars, plus extra to be able to fit our current instrument on the new frame. It would most likely end up costing more in the long run.
- **VOTE** - Expense outside of the budget to be put towards acquiring a vibe
 - Motion to approve an expenditure outside of the budget in the range of \$700-\$5,800 for the rental and or purchase of a vibraphone - Michele Haytko
 - 2nd Motion - Neil Aldredge
 - Vote: Yay - 20 (15 in-person & 5 online); Nay - 0; Abstain - 1
 - Motion to Approve the Expenditure Outside of the Budget passed unanimously.

- **BAND DIRECTORS' UPDATES**

- Encore Director - Sean Rogan

- Encore is off to an amazing start; they have an aggressive show this year and will participate in 10 competitions and the Wildwood Champs. Students have all of the music and the first minute of drill.
- Encore has approximately the same number of members as last year, despite losing a few to conflicting schedules.
- Sean apologized for the start of the season this year being directly after marching season, and not being able to communicate as well about it. He likes for the students to usually have a week off in between, but due to the aggressive nature of the show and the Disney trip, it just did not happen that way. Next year will be different.
- Sean and the students are very excited about the season and the show. The show is titled “TRAPPED” and is about a person who escapes from a box, and the Encore members put the person back in the box at the end of the show.
- If anyone is on the fence about joining Encore, there is still room to do so. The membership contract will go out on Wed 12/3, and it needs to be returned by Sat 12/6 or Mon 12/10.
- Encore practice schedule:
 - Mondays and Wednesdays from 6:30 PM - 9:15 PM
 - Saturdays are either competitions or rehearsals. Expect about a 12 hr day, but there will be lots of downtime in between, and we won't be performing that whole time. The season runs until the first weekend in May
- Encore performs in two circuits: the Tournament of Indoor Association (TIA) and the Mid-Atlantic Percussion Society (MAPS). TIA does not have as many percussion ensembles at the competitions, but MAPS could have 20 ensembles competing against each other. MAPS is only for percussion ensembles.

○ **Forte Director - Heather Fisher**

- This is Heather's 8th year as a colorguard director at SAHS; she's very excited to be directing again. Guard try-it-out night is tonight (Mon 12/1), and it is great to see returning and new faces this season.
- Souderton is hosting Chapter Championships at our home show this year. So far, there are 40 units registered (this includes twirlers, dances, guard, and drumline units).
- There will be a meeting in January to talk about the Wildwood Trip. This trip is where both Guard and Percussion compete at Atlantic Coast Championships, held each year at the Wildwood Convention Center.
- Colorguard Commitment Contract will be posted on GroupSpot this week and will be due Dec. 18th.
- Colorguard practice schedule:
 - Mondays and Thursdays from 6:30 PM - 9:30 PM (last run through is at 9 PM so everyone can be in their cars driving home by 9:30 PM)
 - Saturdays from 8 AM - 12 PM on non-competition days and around 9 AM - 9 PM or longer on competition days. There will be a snack break on Saturdays.
- Guard Show this year is a Punk Rock theme and is called "It's Not A Phase Mom!". They will splatter paint the floor (aka the mat).
- Guard performs in two different circuits: the Tournament of Indoor Association (TIA) and the Mid-Atlantic Indoor Network Guards (MAIN). TIA is the main circuit, and SAHS will compete against at least 5 other groups in their division each time. Forte is only planning on doing a few MAIN shows. In total, there will probably be 9 shows/competitions.
- Important! The guard will need a driver for a U-Haul truck when it goes to competitions without Encore. If there is no one to drive the truck, they are not able to go and will have to cancel. We will definitely need parent volunteers to step up and volunteer to drive the truck.

○ **Band Director - Alicia Simpson**

- Encore will be test-running a new app for the season, as we may not be able to use GroupSpot going forward. There is a new policy across the district that is restricting the usage of apps. Alicia is working on a solution and will be in touch once she knows something official.
- Souderton's Holiday Parade is this Saturday, and the band is marching in it. A bus is provided and will leave from the school and return to the school after the parade. The students will be wearing their uniforms, but no shakos (they will wear Santa hats - school is providing the hats). Colorguard will wear holiday sweaters. If a student lives in Souderton, they may meet the band at the parade meeting spot.
- The Franconia Police Department requested that the marching band participate in a Police Retirement Ceremony for one of their officers on Friday, 12/12. It will be in the morning during school, and bus transportation will be provided. Students should dress warmly and will return to school after the ceremony.
- There are extra Disney shirts available for anyone who would like one - please see Mrs. Simpson.
- Alicia thanked everyone for a great season and said how proud she was of the students. It was awesome that the band jumped 6 points in one week and scored over 90 at Nationals. It has been a long time since the band has had a score over 90!

● **EXECUTIVE COMMITTEE MEMBERS' REPORTS**

○ **1VP Update (fundraising) - Michele Haytko**

- Chick-fil-A night went well; we do not have a check yet, but when we do, Michele will pass along the amount raised. Northbound Restaurant Night was a success as well. The staff had very nice things to say about our students and thanked us for being patient with the long waits. This was the first

time they have ever hosted a dine out night and have invited us back again anytime. Fun fact: Northbound typically has approximately \$500 in sales on a Tuesday night; our restaurant night brought in \$2000 in sales! The next restaurant night is at Sips & Berries on Dec. 9th from 3 PM - 7 PM. No code needed.

- The Charleston Wrap fundraiser is still going on through December 8th. This is an all-online shopping fundraiser - you can forward the PDF to friends and family and let them shop away. Information is also posted in GroupSpot. All merchandise ships directly to the buyer.

- **2VP Update (concessions) - Karen Evans**

- There were 16 separate band feeding activities this season. Thank you to Joel and the parents for organizing and feeding the students. The plan is to add 4 additional band meals during band camp next year.
- Concessions were very successful this season. There were 6 home games, and we raised \$12,000! Thank you to all who volunteered their time or sent in donations for concessions.
- Fun Fact: Over the course of 7 events (6 home games and 1 home show), we served up 140 lbs of pulled pork!
- Thank you to everyone!

- **Director at Large Update (volunteers) - Tammy Aldredge**

- Thank you for a successful marching season and all of the hours put into volunteering for the band.
- For Saturday's parade, if you would like to walk next to the band and help pass out candy, please meet at the park on Saturday morning. Dan McDonough has volunteered to drive Middle Red in the parade. We will have a chaperone bag on Middle Red as well.
- For the indoor season, since Forte (Guard) and Encore (Percussion) don't always attend the same competitions, we will need twice as many volunteers. Tammy is working on the sign-up genius now and will post when it is ready. We typically do not know the exact report or performance times until a week before.

- **Secretary Update - Jennifer Jones**

- Next General Assembly meeting date is 1/12/26 from 8:00 PM - 9:00 PM
- Meeting Times Change - Starting in January, General Assembly meetings will start at 8 PM (instead of 7:30 PM) so that the end of the meeting will align with the end of practices.
- Please be on the lookout for the Google Calendar/Google Meet Invites for the remaining general assembly meetings of the year (Jan 2026 - Jun 2026).

- **Treasurer Update - Christine Rueger**

- The updated YTD budget for November is attached to the GroupSpot Event for this meeting. A highlighted cell indicates that there was a change, for that line item, from the previous month.
- Income from Celebration of Bands was approximately \$10,000, which exceeded its budgeted amount by \$5,000.
- Most of the marching band expenses have been accounted for, and we will now start to have indoor expenses.

- **STANDING COMMITTEE REPORTS**

- **Fundraising (Current Fundraisers: Wreath Sale, Charleston Wrap Sale)**

- Wreath Sale - We sold 170 wreaths this year, which is 50 more than last year! Thank you to all who participated in this fundraiser and picked up your wreaths!

- **Uniforms - Tammy Aldredge**
 - Uniforms should be turned in after the Souderton parade (week of 12/15). Tammy will send out an email with instructions on how to clean the uniforms before they are returned. Heather Fisher will reach out to the Guard Members specifically about how to return their uniforms.
 - Jen Ortiz has volunteered to chair the Uniform committee next year.
- **Quartermaster - Neil Aldredge**
 - In November, the Quartermaster Committee secured the Musser vibes and Musser marimbas to the frames; reglued carpet squares on the drum set cart; and replaced the last remaining wheels on the auxiliary cart.
- **Technology & Communication** - No report.
- **Social Media** - No report.
- **SPECIAL COMMITTEE REPORTS (IF APPLICABLE)**
 - **Bylaws** - The Bylaws must be reviewed once per year. As Secretary, Jennifer chairs this committee and is looking for a few parent volunteers to join the committee. It is not a huge time commitment; we will review the bylaws and make any recommended changes to the BRBB. Let Jennifer know if you are interested in volunteering. We will meet after the holidays.
 - **Financial Review** - The financial review meeting will be rescheduled soon, now that the new Recording Treasurer is in place.
 - **Band Store** - No report.
 - **Banquet/Picnic** - We would like to reach out to the Seniors now (as opposed to closer to May) to get their input on what they would like to do for the banquet/picnic. We will send out a poll for them. We still need a chair for this committee.
 - **Scholarship Committee** - Michele reported that the Scholarship Committee has all of its members and will start the roll-out in January.
 - **Outdoor Show** - No report.
 - **Indoor Show (April 25, 2026)** - There will be a meeting in January for those who are interested in helping with the Indoor Show.
 - **Nominating Committee** - No report.
- **ANY OTHER BUSINESS (AOB)**
 - N/A
- **MEETING ADJOURNMENT**
 - Meeting Adjourned at 8:55 PM