

BRBB General Assembly (GA) Meeting
MINUTES - January 12, 2026
SAHS LGI & Google Meet @ 8:00 PM

Attendees (in-person): Carla Vazquez, Neil Aldredge, Tammy Aldredge, Jen Ortiz, Chris Dustin, Kim Dustin, Karen Duffy, Mia Mylet, Karen Evans, Christine Rueger, Dan McDonough, Carey Summers, Mike Long, Jonathan Bade, Kelly Bade

Attendees (online): Carlos Sanchez, Jennifer Jones

Staff: Megan Malmquist (in-person), Sean Rogan (in-person), Heather Fisher (in-person)

- **MEETING CALL-TO-ORDER AND ADMINISTRATIVE ITEMS**

- Meeting called to order at 8:04 PM. Quorum attained? **YES**
- **VOTE** - December 2025 General Assembly Meeting Minutes (previously posted in GroupSpot)
- Motion to Approve Minutes - Kim Dustin
- 2nd Motion - Jen Ortiz
- Vote: Yay - 14 (12 in-person & 2 online); Nay - 0; Abstain - 1
- Motion to Approve December 2025 General Assembly Meeting Minutes passed unanimously

- **PRESIDENT'S REPORT**

- Carla welcomed everyone to the meeting and wished everyone a Happy New Year. Carla then turned it over to the indoor directors for their reports and updates so they could get back to practice. (see "Band Directors' Updates" below)
- Upcoming Events:
 - Friday, January 30, 2026 - January Restaurant Night at Branch Creek Taphouse, 4-10 PM
 - Saturday, January 31, 2026 - First Forte (indoor guard) competition
 - Saturday, February 7, 2026 - First Encore (indoor drumline) competition
- Open EC Positions for Next School Year (2026-2027)
 - The EC position of Treasurer will be open for the next school year (2026-2027). This position can be either for 1 or 2 years. If anyone is interested in this position, please reach out to Carla, Christine (current Treasurer), or anyone on the BRBB EC. Ideally, we try to fill all open EC positions in late March or early April so transitions can happen smoothly before the start of the new year (July 2026).
 - We will also need an Outdoor Home Show Coordinator by early August. The Outdoor Home Show is scheduled for October 24, 2026 (the week before States).
- Communication Reminders:
 - For the indoor season, all communications are going through two different channels:
 - Guard and the BRBB are still using the "GroupSpot" App
 - Drumline is using the "Band" App
- Banquet Committee - Susan Stratton has agreed to Chair the End of the Year Banquet Committee again this year. However, she will need help from other parents and would really like to have someone involved that she could transition the Chair role to for next year (she will not be able to chair this committee next year).

- **EXECUTIVE COMMITTEE MEMBERS' REPORTS**

- ***1VP Update (fundraising) - Kim Dustin gave the 1VP update in Michele's absence***

- The next restaurant night will be held on Friday, January 30th, at Branch Creek Tap House from 4-10 PM. There will be live music from 7-10 PM.

- ***2VP Update (concessions) - Karen Evans***

- A lot of snacks were left over after Disney, so we put them to good use by creating three (3) gift baskets: one basket went to the maintenance and operations staff at the high school thanking them for all the work done during the outdoor marching season; another basket went to the police retirement send-off that the Band participated in; and the third basket will be kept in Alicia's office to be used for indoor practice needs.
- At the end of the football season, the 2VP evaluates the concession needs and/or replacements. This year, we purchased two large carafes that can be used for travel to bring hot chocolate to events. These were brought on the bus and used recently at the police retirement event, and worked really well. Additionally, the water kettle died during the outdoor show, so we bought two (2) new kettles for the fall. This will double our hot chocolate-making capability in the concessions stand.
- Karen will need someone willing to take over as 2VP in the fall of 2027 (next year). Therefore, Karen will need a parent volunteer who will shadow her this coming fall and then take over the following season. Ideally, it will be a parent volunteer who has underclassmen and younger students coming up into high school. We really need a dedicated person to fill this role after Karen. Concessions bring in significant income for our budget, and it is also a very important part of our marching band culture - all schools have a concession stand at football games run by their marching band, and this is where the cross-band social activities occur during the 3rd quarter. Plus, concessions are run as part of the Fall outdoor and Spring indoor home shows, making these events possible, and the 2VP also oversees band meals at band camp and on competition days. Well-fed people are happy people!

- ***Director at Large Update (volunteers) - Tammy Aldredge***

- The signup genius is coming out this week with volunteer slots available. The signup genius had to be tweaked due to the number of badges/wristbands we get for each show for our staff and volunteers. The chaperones may have to do double-duty by assisting the ground crew with getting equipment on and off the floor. For some shows, we may not have enough badges/wristbands for our volunteers, but we never want anyone to have to pay for admission to the show if they are volunteering. If, on the off chance, you don't have a badge/wristband the day you are volunteering and you get stopped and have to pay, then please let Tammy know immediately, and she will see to it that you get reimbursed.

- ***Secretary Update - Jennifer Jones***

- The next General Assembly meeting date is February 2, 2026, from 8-9 PM.

- ***Treasurer Update - Christine Rueger***

- Reminder to please pay your indoor fees (the school-wide fee and the BRBB fee). Please note that if your student qualifies for free lunch through the school, then the school-wide fee is waived.

- **STANDING COMMITTEE REPORTS**

- ***Fundraising - Bingo Update - Karen Duffy***

- Designer Bag Bingo will be held on March 20, 2026, at St. Maria Goretti's. Please check your emails for an email with all of the information.

- Our goal is to sell 200 tickets to this event, so please share on social media or post physical flyers (Karen Duffy brought in a stack of flyers for distribution).
- A sign-up genius will be coming out soon to help with raffle baskets, and help before, during, and after the event.
- We already have some positive offers of company donations. If anyone would like to donate money or a basket as a sponsor, let Karen D. know.
- **Uniforms - Tammy Aldredge**
 - We have collected all but three outdoor uniforms. The uniforms have been washed or rewashed by the uniform committee, and any damage has been recorded. Mrs. Simpson will reach out to the company to inquire about the warranty and hopefully get the uniforms fixed or get new ones.
 - Indoor drumline pants were sized, and the committee will size the shirts a little later. The pants are normal-sized (similar to baseball pants).
 - Uniforms are kept in the cabinets in the uniform closet, which is in the Band Room. The uniform closet holds much more than just uniforms. 😊

Quartermaster - Neil Aldredge

- In December, the Quartermaster Committee repaired the pedal assembly on the vibraphone and tightened casters. Additionally, the committee built eight (8) jail bar panels for use as props in Encore's show. The committee will also disassemble the big radio from this past year's outdoor show to use for parts later.
- This month's repairs and prop building (Jan) include repairing the dampening system on the vibraphone and building a platform with steps.
- **Technology & Communication** - No report.
- **Social Media - Karen Evans**
 - Make sure to follow BRBB on the social media channels.
 - We have started "Alumni Spotlights" on our social media channels, where we highlight a former Big Red Marching Band member who is continuing with marching band in college. This month, we spotlighted Kenna Duffy, who is in the Penn State Marching Band.

● **SPECIAL COMMITTEE REPORTS (IF APPLICABLE)**

- **By-Laws** - A committee is being formed to review the Bylaws. If anyone is interested in joining this committee, please contact Jennifer Jones. A kick-off meeting will occur later this month.
- **Financial Review** - The Financial Review Committee will now start scheduling its meetings since the recording treasurer is in place and all documents are up-to-date.
- **Band Store** - No report.
- **Banquet/Picnic** - See above under President's Report.
- **Scholarship Committee** - The Scholarship Committee is underway.
- **Indoor Show** - There will be a planning meeting on Wed. January 21, 2026, from 6-7 PM in the LGI for all who are interested in helping with the Indoor Show. This will be an "all hands on deck" event, so even if your student does not participate in the indoor groups, please consider helping out.
- **Nominating** - No report.
- **Alumni Reunion/History Committee** - Karen shared with us a copy of the 1974 program from the first BRBB Marching Band Outdoor Show ever, as well as the 25th annual home show program in 1998.

This year, we are planning to celebrate 50+ years of booster awesomeness and are working on some great ways to celebrate. The BRBB received its official seal in 1976 (50 years ago), but the marching band dates back even further than that. The official organization of the marching band dates all the way back to 1928 & 1929 (approximately 100 years ago). In 1998, the historian captured a lot of our history, and we are adding onto this work now, making more of the records available electronically, and plan to incorporate it as part of the fall home show this year on October 24, 2026. If anyone is interested in history and wants to help record our history for the future, please contact Karen Evans at historian@soudertonbigred.org.

- **BAND DIRECTORS' UPDATES**

- *Marching Band Director - Megan Malmquist*

- We are still waiting for district approval to use GroupSpot. In the meantime, please note the following important upcoming dates for the remainder of the school year, summer, and band camp in your calendars.
- Parade Rehearsals (Wed. 5/6, Mon. 5/11, Wed. 5/13, Mon. 5/18, Wed. 5/20)
Memorial Day parade rehearsals will start on Wednesday, May 6th, and will be held on Mondays and Wednesdays after school from 3-5 PM. There will be a total of 5 parade practices.
- Memorial Day Parade (Sat. 5/23)
Anyone who was in the outdoor marching band this year should be attending this parade. The parade report time will be 10 AM at Indian Valley Middle School.
- Mini Band Camp (Tue. 6/16, Wed. 6/17, Thur. 6/18)
This is an 8th-grade recruitment event as well. Please spread the awareness of the marching band to recruit new members (upcoming 9th graders and current high schoolers not in marching band). The high school directors will also be working with the middle school band directors to recruit. Tentatively, the mini band camp rehearsal times will be from 6-9 PM.
- Summer Session (Wed. in the summer)
More information to come out about these rehearsals. The summer session rehearsals are not mandatory, but students are highly encouraged to attend if they are in town.
- 2026-2027 Band Camp (Mon. 8/3 - Fri. 8/7 AND Mon. 8/10 - Fri. Aug 8/14)
Band Camp will be held the first two weeks in August this year. Most likely, the rehearsal times will be similar to last year: 12-9 PM.

- *Encore Director - Sean Rogan*

- The new vibraphone has been purchased and is in use. Encore has been working hard and has 2 minutes of the show on the floor. The floor has been ordered and should arrive by the end of January 2026. Uniforms have been ordered. The first show is on February 7, 2026.
- There is a double header this season, and Sean and Heather are checking with TIA and MAPS to get timing down for this to happen.
- A parent asked whether there will be a parent preview for both groups this year. Heather and Sean said yes, there will be one. It will feature both Forte's show and Encore's show, and hopefully will be before the first show of the season (tentatively scheduled for January 26, 2025).
- The Props for the show are built. A thank you goes out to Neil, Dan, and others who built the jail cells. The next prop to be built will be the stage.

- *Forte Director - Heather Fisher*

- New this year is that every student in the guard is on the rifle line and doing great.
- First show is January 31, 2026 - There are no props needed this season. However, we still need to rent a U-Haul truck because of the floor and other equipment. The first competition will only be a part of the show, as the whole show will not be ready in time; this is not unusual for most of the groups. Guard will continue to add on to the show as the season progresses.

- Heather will be sending out more information about the parent preview soon.
- A Wildwood meeting will be held in early February; most likely it will be held on a Monday, but not on a booster meeting night. Heather hopes to have an online option in addition to the in-person meeting.
- There are currently 39 groups signed up for the Indoor Show this year.
- Guard uniforms are in the process of being ordered.
- A parent asked a question regarding the timing expectations of competition days. Heather said that it will be similar to outdoor competition schedules. For example, arrive at 9 a.m. or 10 a.m.; plan on packing at least one meal. Guard will typically eat at school before they leave for competition and then eat again at the competition (pack or buy). The Guard should bring a change of clothes to change out of after the competition - preferably Souderton-related clothing.

- **ANY OTHER BUSINESS (AOB)** - None

- **MEETING ADJOURNMENT** - Meeting adjourned at 9:05 PM